

RESOLUTION NO. 25-01

A RESOLUTION OF THE CITY OF SOUTH HUTCHINSON, KANSAS, AUTHORIZING COOPERATIVE PURCHASING AND ESTABLISHING PURCHASING GUIDELINES INCLUDING THE USE OF COMPETITIVE BIDS RECEIVED BY OTHER GOVERNMENTAL ENTITIES.

WHEREAS, the Governing Body of the City of South Hutchinson, Kansas, desires to improve the efficiency and effectiveness of its procurement processes; and

WHEREAS, the City of South Hutchinson, as a third-class city, possesses the home rule authority under Article 12, Section 5 of the Kansas Constitution to establish local purchasing policies and procedures not otherwise governed by uniform state law; and

WHEREAS, cooperative purchasing and use of other government entities' competitively bid contracts is a common and cost-effective method for procuring goods, services, and public improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SOUTH HUTCHINSON, KANSAS:

Section 1. Authority to Use Cooperative Purchasing. The City Administrator, or their designee, is hereby authorized to procure goods, services, equipment, or public improvements by participating in or utilizing the pricing, terms, and conditions of contracts competitively bid and awarded by:

- Other municipalities within the State of Kansas;
- Kansas counties;
- The State of Kansas;
- The federal government;
- Governmental purchasing cooperatives or consortiums.

Such use shall be permitted when the vendor agrees to extend the same pricing and terms to the City of South Hutchinson and the scope of the goods or services to be acquired is substantially similar to that covered under the original bid.

Section 2. Use of Another Entity's Competitive Bidding Process. The City may enter into contracts for goods, services, or public improvements based on the bid process conducted by another governmental entity, provided that:

- The original contract was awarded via a competitive bidding or request for proposal process;

- The City has verified the vendor's willingness to honor the same or substantially similar pricing and terms;
- The specifications and scope of work meet the City's needs.

Section 3. Approval and Documentation. Any such cooperative purchase or piggybacked contract with a value exceeding \$15,000.00 shall be submitted to the Governing Body for approval. The City Administrator may approve purchases below this threshold.

The City shall retain documentation of the original bid solicitation, the awarded bid or contract, and correspondence confirming vendor consent to extend pricing and terms to the City of South Hutchinson.

Section 4. Conflicts and Interpretation. Nothing in this resolution shall be interpreted to override or conflict with applicable provisions of state law that are uniform and binding on cities of the third class. If any provision of this resolution is deemed invalid, the remaining sections shall continue in full force and effect.

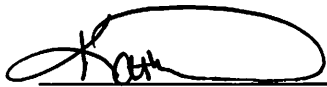
Section 5. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the Governing Body of the City of South Hutchinson and publication in accordance with law.

Adopted by the Governing Body of the City of South Hutchinson, Kansas this 12th day of May, 2025.



Mayor

ATTEST:



City Clerk

