

A. **CALL TO ORDER/ROLL CALL**
__Garretson __Schmidt __Nisly __Brislin __Fairbanks __Scofield

B. **PLEDGE OF ALLEGIANCE**

C. **APPROVAL OF AGENDA (ADDITIONS/DELETIONS)**

D. **CITIZEN COMMENTS**

E. **CONSENT AGENDA**

1. Approval of Minutes – Regular Council Meeting, November 27, 2023
2. Approval of Invoices
3. Approval of Commercial Trash Hauler’s License (Stutzman’s)
4. Approval of Commercial Trash Hauler’s License (Nisly Brothers)
5. Approval of Mobile Home Park License (108 W 5th)
6. Approval of Mobile Home Park License (100 W 6th)
7. Approval of Mobile Home Park License (326 S. Elm)

Motion _____ Second _____ Vote _____

F. **ACTION ITEMS**

1. Consider Ordinance 23-07: Amending Chapter 11, Article 1, Sec 27-108.B.

Motion _____ Second _____ Vote _____

G. **DISCUSSION ITEMS**

1. Joint Planning and Council work session

H. **CITY ADMINISTRATOR’S REPORT**

I. **GOVERNING BODY COMMENTS**

J. **ADJOURNMENT**

SUBMITTED BY: Jeff Schenk, City Administrator

MEETING DATE: December 11, 2023

AGENDA ITEM: Consent Agenda

BACKGROUND:

Consent agendas are designed to take routine business items, non-controversial items, and other matters where a consensus has been reached and combine them into one single motion and vote.

DESCRIPTION:

Items on the consent agenda should not be discussed or debated by the governing body. Any member of the governing body may elect to pull an item from the consent agenda for a separate vote.

PROPOSED ITEMS:

- Approval of Minutes from the following meetings:
 - November 27, 2023, Regular Council Meeting
- Approval of Invoices
- Approval of Commercial Trash Hauler's License (Stutzman's)
- Approval of Commercial Trash Hauler's License (Nisly Brothers)
- Approval of Mobile Home Park License (100 W 5th)
- Approval of Mobile Home Park License (108 W 6th)
- Approval of Mobile Home Park License (326 S. Elm)

RECOMMENDATION:

Motion to approve the consent agenda as presented.

ATTACHEMENTS:

Exhibit A - Minutes from November 27, 2023, Regular Council Meeting

Exhibit B - AP Invoices

Present: Mayor Brian Garretson, Councilmembers Jeremy Schmidt, Dina Brislin, Paul Scofield, City Administrator Jeff Schenk, City Attorney Mark Tremain, City Superintendent Ronnie Pederson, Police Chief Darrin Pickering, Fire Chief Greg Henke

Absent: Councilmembers Matt Nisley, John Fairbanks

A. CALL TO ORDER/ROLL CALL

 X Garretson X Schmidt A Nisly X Brislin A Fairbanks X Scofield

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA (ADDITIONS/DELETIONS)

No additions or deletions

D. CITIZEN COMMENTS

Kraig Blackwelder spoke of his property purchase for his trailer dealership where he would also reside and asked for clarification on the city's special use permit regulations. The council agreed he should address the situation with the Planning & Zoning Committee. City Superintendent Ronnie Pederson agreed.

Jackie West spoke of her residential purchase in South Hutchinson where she will run a Home Day Care out of. She inquired about special permits and city codes pertaining to a Home Day Care and stated she has all the state requirements fulfilled. Jeff Schenk stated he and the planning commission would review the Land Development codes but asked the Council to agree to allow her Day Care to begin now. The council did agree to the request.

E. CONSENT AGENDA

1. Approval of Minutes – Regular Council Meeting, November 13, 2023
2. Approval of Invoices

Motion: Scofield

Second: Schmidt

Vote: 3-0

F. ACTION ITEMS

1. Ordinance 23-07: Amending Chapter 11, Article 1, Sec. 11-104

Motion X Second X Vote X

Action Item was tabled pending revision to verbiage on Ordinance.

G. DISCUSSION ITEMS

1. South Hutchinson Land Development Code Section 27-108.B.

Councilmember Schmidt asked Jeff Schenk to investigate the agreement with Austin Parker and his review of the city's Zoning Codes to see how that is progressing.

2. Insurance Premiums and options for 2024 calendar year.

Jeff Schenk reviewed the insurance premiums through Blue Cross and the savings for 2024. The council agreed they were pleased with the agreement and to move forward. Jeff also discussed a possible HSA which the council asked him to look into the figures for that program.

3. Neighborhood Revitalization Program

a. What would we like to see for length of rebate and percentages per year?

Jeff Schenk stated Reno County has a NRP which any city may participate in. Jeff will be meeting with the county soon to discuss the matter. The council inquired as to the land bank, which was explained, and Jeff stated he was looking into developers and different grants that were available for future housing developments.

H. **CITY ADMINISTRATOR'S REPORT**

The report was covered in the discussion items.

I. **GOVERNING BODY COMMENTS**

Jeremy Schmidt discussed snow removal over the past weekend and inquired as to the procedures from the City Superintendent. Ronnie Pederson stated the snow routes were completed. Jeremy added he would like to have seen every road attended to, not just the snow routes. Jeff Schenk stated he would like to see Standard Operating Procedures be in place and will work toward that goal. Council agreed they would like to see a S.O.P. Ronnie Pederson did state his crew worked 7 hours Saturday removing snow and releasing sand and that all intersections were also tended to Monday.

J. **EXECUTIVE SESSION**

There was no executive session.

K. **ADJOURNMENT**

Schmidt motioned to adjourn the meeting at 6:42 p.m.

Motion: Schmidt

Second: Brislin

Vote: 3-0

(Attest): Michele Nightingale
Michele Nightingale, City Clerk

INVOICES PAID (11/20/2023 thru 11/30/2023)

| Gen Gov | Description | Vendor | Inv. Amt | Ck Date |
|----------------|-------------------------------------|------------------------|--------------------|----------------|
| 101-101-5001 | Nov Ins Premiums | BCBS | \$144.43 | 11/21/2023 |
| 101-101-5000 | Nov Vision Ins Coverage | VCD | \$22.21 | 11/21/2023 |
| 101-101-6000 | Nov Cable Service | Cox | \$16.78 | 11/21/2023 |
| 101-101-6000 | Oct Gas Service | Ks Gas | \$84.90 | 11/21/2023 |
| 101-101-6000 | Oct Phone Service | Vaspian | \$116.70 | 11/21/2023 |
| 101-101-6002 | December Health Coverage | Freedom Claims | \$5,625.61 | 11/21/2023 |
| 101-101-6002 | Pest Control Service | The Bug Guys | \$135.00 | 11/21/2023 |
| 101-101-6002 | Service & Repair on Rene's printer | Better Image | \$196.95 | 11/21/2023 |
| 101-101-6004 | After Prom Donation | Nickerson HS | \$100.00 | 11/21/2023 |
| 101-101-7000 | Ink Cartridges - Postage Machine | Pitney Bowes | \$182.58 | 11/21/2023 |
| 101-101-7001 | Ethnics/Civility Training | League of Ks Muni | \$75.00 | 11/21/2023 |
| 101-101-7015 | Laptop/Support (Jeff) | Leading Edge | \$1,683.16 | 11/21/2023 |
| | | | \$8,383.32 | |
| | | | | |
| Police | Description | Vendor | Inv. Amt | Ck Date |
| 101-102-5001 | Nov Ins Premiums | BCBS | \$5,092.94 | 11/21/2023 |
| 101-102-5000 | Nov Vision Ins Coverage | VCD | \$138.01 | 11/21/2023 |
| 101-102-6000 | Nov Cable Service | Cox | \$39.87 | 11/21/2023 |
| 101-102-6000 | Oct Gas Service | Ks Gas | \$163.28 | 11/21/2023 |
| 101-102-6000 | Oct Phone Service | Vaspian | \$236.70 | 11/21/2023 |
| 101-102-6002 | Pest Control Service | The Bug Guys | \$150.00 | 11/21/2023 |
| 101-102-6012 | Instructor Development School-McVey | Univ of Kansas | \$275.00 | 11/21/2023 |
| 101-102-7004 | Holster | Godfrey's | \$126.30 | 11/21/2023 |
| 101-102-7004 | Tires/Disposal | Tom & Dan's Tire | \$793.36 | 11/21/2023 |
| 101-102-7004 | Labor, Lube, Belt, Freight | EZ Lift Door | \$158.25 | 11/21/2023 |
| | | | \$7,173.71 | |
| | | | | |
| Street | Description | Vendor | Inv. Amt | Ck Date |
| 101-103-5001 | Nov Ins Premiums | BCBS | \$2,049.69 | 11/21/2023 |
| 101-103-5000 | Nov Vision Ins Coverage | VCD | \$64.60 | 11/21/2023 |
| 101-103-6000 | Oct Gas Service | Ks Gas | \$127.57 | 11/21/2023 |
| 101-103-6000 | Oct Phone Service | Vaspian | \$50.00 | 11/21/2023 |
| 101-103-6002 | Irrigation Electrical Repairs | Stewart Electric | \$900.00 | 11/21/2023 |
| | | | \$3,191.86 | |
| | | | | |
| Fire | Description | Vendor | Inv. Amt | Ck Date |
| 101-104-6000 | Nov Cable Service | Cox | \$10.49 | 11/21/2023 |
| 101-104-6000 | Oct Gas Service | KS Gas | \$69.90 | 11/21/2023 |
| 101-104-6000 | Oct Phone Service | Vaspian | \$50.00 | 11/21/2023 |
| 101-104-6002 | Pest Control Service | The Bug Guys | \$150.00 | 11/21/2023 |
| 101-104-7002 | Torch, pans, plugs, bulk parts | Westlake Ace Hardware | \$73.42 | 11/21/2023 |
| 101-104-8000 | 800 MHZ Antenna | TBS Electronics | \$210.00 | 11/21/2023 |
| | | | \$563.81 | |
| | | | | |
| Court | Description | Vendor | Inv. Amt | Ck Date |
| 101-106-6004 | Inamte Medications | Diamond Drug | 87.63 | 11/21/2023 |
| 101-106-6017 | October Inmate Services | RN Co Sheriff's Office | \$1,200.00 | 11/21/2023 |
| | | | \$1,287.63 | |
| | | | | |
| | | GENERAL TOTAL | \$20,600.33 | |
| | | | | |
| Water | Description | Vendor | Inv. Amt | Ck Date |
| 201-000-5001 | Nov Ins Premiums | BCBS | \$897.05 | 11/21/2023 |
| 201-000-5000 | Nov Vision Ins Coverage | VCD | \$40.70 | 11/21/2023 |
| 201-000-6002 | Solder/Repair Well 5 Generator | Machine Design Service | \$30.00 | 11/21/2023 |
| 201-000-7002 | Sensus Annual Fee | Core & Main | \$5,741.67 | 11/21/2023 |

\$6,709.42

| Sewer | Description | Vendor | Inv. Amt | Ck Date |
|--------------|--------------------------------|-----------------------|-------------------|----------------|
| 301-000-5001 | Nov Ins Premiums | BCBS | \$1,660.06 | 11/21/2023 |
| 301-000-5000 | Nov Vision Ins Coverage | VCD | \$12.50 | 11/21/2023 |
| 301-000-6002 | Lift Pump Service | Zenor Electric | \$307.88 | 11/21/2023 |
| 301-000-6002 | Wirenut, Tie wrap, tape, labor | Zenor Electric | \$1,020.97 | 11/21/2023 |
| 301-000-6003 | WW Permit Fees thru 12/24 | KDHE Bureau of Water | \$370.00 | 11/21/2023 |
| 301-000-6003 | Grit Removal | RN Co Solid Waste | \$205.00 | 11/21/2023 |
| 301-000-7002 | Indicator Bulbs | Sunflower Electric | \$6.90 | 11/21/2023 |
| 301-000-7002 | caulk | Westlake Ace Hardware | \$7.98 | 11/21/2023 |
| 301-000-7002 | PVC | Westlake Ace Hardware | \$29.86 | 11/21/2023 |
| 301-000-7002 | PVC | Core & Main | \$84.54 | 11/21/2023 |
| | | | \$3,705.69 | |

| Employee Benefits | Description | Vendor | Inv. Amt | Ck Date |
|--------------------------|----------------------------|---------------|-----------------|----------------|
| 501-000-5007 | December Life Ins Premiums | Dearborn | \$420.02 | 11/21/2023 |
| | | | \$420.02 | |

| Capital Improvement | Description | Vendor | Inv. Amt | Ck Date |
|----------------------------|------------------------|-------------------------|--------------------|----------------|
| 902-000-8029 | New Street Signs (748) | Advertising Specialists | \$22,843.92 | 11/21/2023 |
| | | | \$22,843.92 | |

| 2023 Idea Tek Fiber Project | Description | Vendor | Inv. Amt | Ck Date |
|------------------------------------|---------------------|------------------|-----------------|----------------|
| 910-000-6004 | GO Bond Filing 2023 | Attorney General | \$375.00 | 11/21/2023 |
| | | | \$375.00 | |

| Community Center | Description | Vendor | Inv. Amt | Ck Date |
|-------------------------|------------------------------|---------------|-----------------|----------------|
| 811-000-6000 | Oct Gas Service | Ks Gas | \$101.13 | 11/21/2023 |
| 811-000-6026 | Refund on Comm Center Rental | Nisly Auction | \$75.00 | 11/21/2023 |
| | | | \$176.13 | |

| Parks | Description | Vendor | Inv. Amt | Ck Date |
|--------------|--------------------|-----------------------|-----------------|----------------|
| 101-105-7002 | Splash Pad parts | Westlake Ace Hardware | \$9.86 | 11/21/2023 |
| | | | \$9.86 | |

| ASAP | Description | Vendor | Inv. Amt | Ck Date |
|--------------|--------------------|----------------|-----------------|----------------|
| 801-000-6004 | Restitution | Matthew Whalen | \$265.00 | 11/21/2023 |
| | | | \$265.00 | |

GRAND TOTAL **\$55,105.37**

INVOICES PAID (12/01/2023 thru 12/8/2023)

| Gen Gov | Description | Vendor | Inv. Amt | Ck Date |
|----------------|---------------------------------|----------------------|-------------------|----------------|
| 101-101-6000 | Dec Internet Services | IdeaTek | \$30.25 | 12/6/2023 |
| 101-101-6000 | Nov Electric | Evergy | \$296.36 | 12/6/2023 |
| 101-101-6002 | Jaitorial Services | Fresh Co | \$150.00 | 12/6/2023 |
| 101-101-6002 | Software Reinstall - JS | Advantage Computer | \$212.50 | 12/6/2023 |
| 101-101-6002 | City Attorney Services | Mark Tremaine | \$2,000.00 | 12/1/2023 |
| 101-101-6002 | CMB Licenses (DG, Kwik Shops) | Ks State Revenue-CMB | \$75.00 | 12/6/2023 |
| 101-101-6002 | Nov Computer Support | Leading Edge | \$190.63 | 12/6/2023 |
| 101-101-6004 | Meter Lease | Pitney Bowes | \$59.37 | 12/6/2023 |
| 101-101-6011 | Chamber 2024 Membership | Hutch Chamber | \$175.00 | 12/6/2023 |
| 101-101-7000 | Envelopes | First Bank Card - RP | \$6.00 | 12/6/2023 |
| 101-101-7000 | Postage Reserve Funds | Pitney Bowes-Reserve | \$200.00 | 12/6/2023 |
| 101-101-7001 | Fuel, Meals | First Bank Card - JS | \$146.02 | 12/6/2023 |
| 101-101-7001 | CCMFOA Conference (Hotel, Meal) | First Bank Card - MN | \$428.20 | 12/6/2023 |
| 101-101-7005 | Car & Phone Allowance | Jeff Schenk | \$225.00 | 12/1/2023 |
| 101-101-7015 | Printer for Rene' | Better Image | \$325.00 | 12/6/2023 |
| | | | \$4,519.33 | |

| Police | Description | Vendor | Inv. Amt | Ck Date |
|--------------------|---------------------------------|----------------------|-------------------|----------------|
| 101-000-4043 (Gen) | Donation Candy (Trunk or Treat) | First Bank Card - DP | \$280.65 | 12/6/2023 |
| 101-102-6000 | Dec Internet Services | IdeaTek | \$30.25 | 12/6/2023 |
| 101-102-6000 | Nov Electric | Evergy | \$564.27 | 12/6/2023 |
| 101-102-6002 | Nov Computer Support | Leading Edge | \$868.15 | 12/6/2023 |
| 101-102-6002 | Sophos Spam Filter | Leading Edge | \$56.25 | 12/6/2023 |
| 101-102-6004 | Amazon Prime, bday meal | First Bank Card - DP | \$68.99 | 12/6/2023 |
| 101-102-6004 | Dec Janitorial Services | Tabitha Maxfield | \$150.00 | 12/6/2023 |
| 101-102-6004 | Meter Lease | Pitney Bowes | \$59.37 | 12/6/2023 |
| 101-102-6005 | JetPacks | Verizon | \$240.06 | 12/6/2023 |
| 101-102-6005 | Nov Cell Service | Verizon | \$164.39 | 12/6/2023 |
| 101-102-6012 | Gaylord TX Training | First Bank Card - DP | \$507.27 | 12/6/2023 |
| 101-102-7000 | Postage Reserve Funds | Pitney Bowes-Reserve | \$200.00 | 12/6/2023 |
| 101-102-7002 | 5 Gallon Bottled water | Culligan | \$21.00 | 12/6/2023 |
| 101-102-7003 | Nov Fuel Usage | Bridgman | \$1,801.07 | 12/6/2023 |
| 101-102-7004 | Workroom HP Repair | Better Image | \$90.00 | 12/6/2023 |
| 101-102-7004 | Cop Quest, Budget Law, Amazon | First Bank Card - DP | \$191.48 | 12/6/2023 |
| 101-102-7004 | Tires, Service | Tom & Dan's | \$638.60 | 12/6/2023 |
| 101-102-7004 | Flourescent Lamp | Sunflower Electric | \$28.72 | 12/6/2023 |
| 101-102-7004 | PowerPlus Investigation PKg | Leads Online | \$697.00 | 12/6/2023 |
| | | | \$6,657.52 | |

| Street | Description | Vendor | Inv. Amt | Ck Date |
|---------------|-------------------------------|----------------------|-------------------|----------------|
| 101-103-6000 | Dec Internet Services | IdeaTek | \$30.25 | 12/6/2023 |
| 101-103-6000 | Nov Electric | Evergy | \$572.39 | 12/6/2023 |
| 101-103-6002 | Dump Truck Pump, hose, crimps | B&B Hydraulics | \$419.99 | 12/6/2023 |
| 101-103-6002 | Nov Computer Support | Leading Edge | \$130.63 | 12/6/2023 |
| 101-103-6002 | Spray gun, Quick Coup Sock | Rose Motor | \$59.73 | 12/6/2023 |
| 101-103-6003 | Nov Uniform Services | Unifirst | \$139.20 | 12/6/2023 |
| 101-103-6004 | Meter Lease | Pitney Bowes | \$59.37 | 12/6/2023 |
| 101-103-7000 | Postage Reserve Funds | Pitney Bowes-Reserve | \$200.00 | 12/6/2023 |
| 101-103-7002 | Glass Repair - Bruce Graham | First Bank Card-JS | \$340.00 | 12/6/2023 |
| 101-103-7003 | Nov Fuel Usage | Bridgman | \$145.64 | 12/6/2023 |
| | | | \$2,097.20 | |

| Fire | Description | Vendor | Inv. Amt | Ck Date |
|--------------|-----------------------|---------------|-----------------|----------------|
| 101-104-6000 | Nov Electric | Evergy | \$321.84 | 12/6/2023 |
| 101-104-6000 | Dec Internet Services | IdeaTek | \$30.25 | 12/6/2023 |
| 101-104-6002 | Nov Computer Support | Leading Edge | \$140.63 | 12/6/2023 |

| | | | | |
|--------------|------------------------------|----------------------|-------------------|-----------|
| 101-104-6005 | Nov Cell Service | Verizon | \$144.33 | 12/6/2023 |
| 101-104-7000 | Postage Reserve Funds | Pitney Bowes-Reserve | \$100.00 | 12/6/2023 |
| 101-104-7001 | Dillons | First Bank Card-GH | \$128.27 | 12/6/2023 |
| 101-104-7001 | CPR Certification Class | RC Watson | \$520.00 | 12/6/2023 |
| 101-104-7001 | Conference Hotel | First Bank Card - SB | \$229.40 | 12/6/2023 |
| 101-104-7004 | DRI Printing | First Bank Card-GH | \$102.59 | 12/6/2023 |
| 101-104-7004 | Gloves | Janitorial Services | \$75.12 | 12/6/2023 |
| 101-104-7009 | Witmer | Janitor Bank Card-SB | \$401.11 | 12/6/2023 |
| 101-104-8000 | Reprogram Radios | TBS Electronics | \$700.00 | 12/6/2023 |
| 101-104-8000 | Boots | Witmer | \$369.00 | 12/6/2023 |
| 101-104-8000 | Alkaline, Face Pads, Helmets | Witmer | \$788.84 | 12/6/2023 |
| | | | \$4,051.38 | |

| Court | Description | Vendor | Inv. Amt | Ck Date |
|--------------|------------------------|-----------------------|-------------------|----------------|
| 101-106-6004 | Translation Services | Francisco Gutierrez | \$25.00 | 12/6/2023 |
| 101-106-6015 | Batch Collection 80419 | Offie of St Treasurer | \$753.50 | 12/6/2023 |
| 101-106-6016 | Prosecutor Services | Mark Tremaine | \$1,100.00 | 12/1/2023 |
| 101-106-6016 | Judge Services | Rick Roberts | \$1,100.00 | 12/1/2023 |
| 101-106-6017 | Nov Inmate Services | RN CO Sheriff | \$280.00 | 12/6/2023 |
| 101-106-6018 | Nov Court Appointments | Strong Point Law | \$900.00 | 12/6/2023 |
| | | | \$4,158.50 | |

GENERAL TOTAL \$21,483.93

| Water | Description | Vendor | Inv. Amt | Ck Date |
|--------------|--|----------------------|-------------------|----------------|
| 201-000-4018 | Refund on water acct overpayment by resident | Jarin Berger | \$27.56 | 12/6/2023 |
| 201-000-6000 | Locate Services | Ks One Call | \$19.80 | 12/6/2023 |
| 201-000-6000 | Nov Electric | Evergy | \$3,061.77 | 12/6/2023 |
| 201-000-6002 | USPS Water Samples | First Bank Card-RP | \$9.85 | 12/6/2023 |
| 201-000-6002 | Nov Computer Support | Leading Edge | \$225.63 | 12/6/2023 |
| 201-000-6003 | Nov Uniform Service | Unifirst | \$139.20 | 12/6/2023 |
| 201-000-6004 | Meter Lease | Pitney Bowes | \$59.37 | 12/6/2023 |
| 201-000-6005 | Nov Cell Service | Verizon | \$170.10 | 12/6/2023 |
| 201-000-7000 | Postage Reserve Funds | Pitney Bowes-Reserve | \$100.00 | 12/6/2023 |
| 201-000-7002 | IPERLS Water Meters, Powder Pillows | Core & Main | \$1,514.45 | 12/6/2023 |
| 201-000-7002 | Chlorine | Brenntag | \$1,677.73 | 12/6/2023 |
| 201-000-7002 | Blank Bill Cards | Advantage Computer | \$107.50 | 12/6/2023 |
| 201-000-7003 | Nov Fuel Usage | Bridgman | \$238.34 | 12/6/2023 |
| | | | \$7,351.30 | |

| Sewer | Description | Vendor | Inv. Amt | Ck Date |
|--------------|---------------------------------|----------------------|--------------------|----------------|
| 301-000-6000 | Nov Electric | Evergy | \$10,492.32 | 12/6/2023 |
| 301-000-6000 | Locate Services | Ks One Call | \$19.80 | 12/6/2023 |
| 301-000-6002 | KDHE Schedule of Compliance | PEC | \$815.00 | 12/6/2023 |
| 301-000-6002 | Nov Computer Support | Leading edge | \$225.63 | 12/6/2023 |
| 301-000-6003 | Nov. Uniform Services | Unifirst | \$139.20 | 12/6/2023 |
| 301-000-6004 | Meter Lease | Pitney Bowes | \$59.37 | 12/6/2023 |
| 301-000-6005 | Nov Cell Service | Verizon | \$81.47 | 12/6/2023 |
| 301-000-6005 | Mobile Service - Sewer Stations | Verizon | \$297.12 | 12/6/2012 |
| 301-000-7000 | Postage Reserve Funds | Pitney Bowes-Reserve | \$100.00 | 12/6/2023 |
| 301-000-7002 | Blank Bill Cards | Advantage Computer | \$107.50 | 12/6/2023 |
| 301-000-7002 | Towels | First Bank Card - RP | \$21.11 | 12/6/2023 |
| 301-000-7002 | PR 16202 Case | Decker & Mattison | \$45.03 | 12/6/2023 |
| 301-000-7002 | Hax Nipple, Air Filter | Rose Motor | \$89.57 | 12/6/2023 |
| 301-000-7003 | Nov Fuel Usage | Bridgman | \$372.56 | 12/6/2023 |
| | | | \$12,865.68 | |

Capital Equip Reserve Description Vendor Inv. Amt Ck Date

| | | | | |
|---------------------------------|--------------------------------|---------------------|--------------------|----------------|
| 901-000-8028 | Influent Sampler | Hach Company | \$7,860.75 | 12/6/2023 |
| | | | \$7,860.75 | |
| Capital Improvement | Description | Vendor | Inv. Amt | Ck Date |
| 902-000-8021 | Unit Heater in Wash Bay Repair | Complete Bldg Sol. | \$805.30 | 12/6/2023 |
| 902-000-8029 | Landing Page, Print Materials | Jason Yoder Designs | \$4,500.00 | 12/6/2023 |
| | | | \$5,305.30 | |
| IdeaTek Fiber Optic 2023 | Description | Vendor | Inv. Amt | Ck Date |
| 910-000-6004 | Rating for GO Bond | Moody's | \$14,500.00 | 12/6/2023 |
| | | | \$14,500.00 | |
| Non-Departmental | Description | Vendor | Inv. Amt | Ck Date |
| 101-109-6000 | Nov Electric | Evergry | \$5,962.00 | 12/6/2023 |
| 101-109-6026 | Nov Refuse Service | Nisly | \$9,573.35 | 12/6/2023 |
| | | | \$15,535.35 | |
| Community Center | Description | Vendor | Inv. Amt | Ck Date |
| 811-000-6000 | Nov Electric | Evergry | \$243.72 | 12/6/2023 |
| 811-000-6004 | Janitorial Services | Fresh Co | \$450.00 | 12/6/2023 |
| | | | \$693.72 | |
| Parks | Description | Vendor | Inv. Amt | Ck Date |
| 101-105-6000 | Nov Electric | Evergry | 112.96 | 12/6/2023 |
| 101-105-7003 | Nov Fuel Usage | Bridgman | \$9.35 | 12/6/2023 |
| | | | \$122.31 | |
| ASAP | Description | Vendor | Inv. Amt | Ck Date |
| 801-000-4009 | Forfeit Cash Bond | Laine Morgan | \$65.00 | 12/6/2023 |
| 801-000-4009 | Forfeit Cash Bonds | SH Muni Court | \$535.00 | 12/6/2023 |
| | | | \$600.00 | |
| | | GRAND TOTAL | \$86,318.34 | |

SUBMITTED BY: Jeff Schenk, City Administrator
PREPARED BY: Jeff Schenk, City Administrator
MEETING DATE: December 11, 2023
AGENDA ITEM: Approve ordinance 23-07 Amending Article 1 Chapter 11

BACKGROUND:

The City of South Hutchinson currently does not allow discharging a gun inside of City Limits.

The City annexed in two fields during the annexation of Agri-Center. One parcel is directly behind Kutters and the other is just north of that parcel. The farmers were told that the annexation would not affect their use of the property.

DESCRIPTION:

After being notified the farmers of those fields were frustrated because they want their crops protected from the migratory birds over the winter.

After discussion with City Council, there is a majority desire to allow the farmers to protect their crops on parcels over 40 acres and south of highway 50 by permit only. This permit will be granted by Chief of Police and

RECOMMENDATION:

City staff recommends the council approve Ordinance 23-07 "Amending Article 1 of Chapter 11 of the Code of the City of South Hutchinson" and authorize the mayor to sign.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ARTICLE 1 OF CHAPTER XI OF THE CODE OF THE CITY OF SOUTH HUTCHINSON, KANSAS, PERTAINING TO PUBLIC OFFENSES, TO ADD AND INCLUDE A NEW SECTION 11-104 AMENDING SECTION 10.5 OF THE UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, AS INCORPORATED BY REFERENCE PURSUANT TO SECTION 11-101 OF SAID CODE.

WITNESSETH:

WHEREAS, the Governing Body of the City of South Hutchinson, Kansas, has determined that Chapter 11, Article 1 of the Code of the City of South Hutchinson, Kansas, pertaining to public offenses should be amended by the addition of a new section 11-104.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SOUTH HUTCHINSON, KANSAS, AS FOLLOWS:

SECTION 1. Chapter 11, Article 1 of the City Code of the City of South Hutchinson, Kansas is hereby amended by the addition of a new section 11-104, to read as follows:

11-104. Same; amendment.

Section 10.5 of the Uniform Public Offense Code of the City of South Hutchinson, Kansas, is hereby amended to read as follows:

10.5 Unlawful Discharge of a Firearm.

- (a) Unlawful discharge of a firearm is the reckless discharge of a firearm within or into the corporate limits of any city.
- (b) This section shall not apply to the discharge of any firearm within or into the corporate limits of the city if:
 - (1) The firearm is discharged in the lawful defense of one's person, another person or one's property;
 - (2) The firearm is discharged at a private or public shooting range;
 - (3) The firearm is discharged by authorized law enforcement officers, animal control officers or a person who has a nuisance wildlife control permit issued by the Kansas Department of Wildlife, Parks and Tourism. A person holding a nuisance wildlife control permit must provide 24-hour advance notice to the South Hutchinson Police Department prior to the discharge of a firearm within the City;

- (4) The firearm is discharged to take a migratory bird as defined in the Migratory Bird Treaty Act by authorized law enforcement officers, animal control officers or a person who has a Migratory Bird Depredation Permit issued by the United States Fish and Wildlife Service. A person holding a Migratory Bird Depredation Permit must obtain a permit to hunt migratory birds within the city limits from the South Hutchinson Chief of Police and provide 24-hour advance notice to the South Hutchinson Police Department prior to the discharge of a firearm within the City. The Chief of Police may only consider applications for hunting locations on parcels that are greater than 40 acres in size and located south of Highway 50;
 - (5) The firearm is discharged by special permit of the chief of police or by the sheriff when the city has no police department;
 - (6) The firearm is discharged using blanks; or
 - (7) The firearm is discharged in lawful self-defense or defense of another person against an animal attack.
- (c) The discharge of any firearm for the taking of wildlife within the corporate limits of the city, except as provided in subsections (b)(3) and (4), is prohibited and shall constitute a violation of this section.
- (d) Unlawful discharge of a firearm is a Class B violation.

SECTION 2. Section 10.5 of the UPOC as adopted by Ordinance 23-03 is hereby repealed.

SECTION 3. All other ordinances, or parts thereof, or City policies inconsistent with Section 1 hereof, are hereby repealed and held for naught.

SECTION 4. This Ordinance shall be effective upon its passage and publication on the South Hutchinson City website, www.southhutch.com, the official city newspaper.

PASSED, APPROVED AND ADOPTED by the governing body of the City of South Hutchinson, Kansas, this 28th day of November, 2023.

Brian Garretson, Mayor

ATTEST:

Michele Nightingale, City Clerk

PERMIT TO HUNT MIGRATORY BIRDS WITHIN CITY LIMITS

LANDOWNER\TENANT\MANAGER: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____

HUNTER\OUTFITTER: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

HUNTING LOCAITON: _____

NUMBER OF ACRES ON PARCEL: _____

(MAP ATTACHED)

Beginning and ending dates permit to be used: _____ to _____

Time of Day permit to be used: sunrise to sunset

The landowner\tenant\manager and hunter\outfitter or any hunter accompanying the outfitter listed on the permit will comply with the following:

- **Obtain full licensing from the Kansas Department of Wildlife and Parks and/or United States Fish and Wildlife Service.**
- **Obtain and carry an insurance liability policy (attached) on the property described above in the amount of not less than \$1,000,000.**
- **The dates the permit is to be used is within the season limits as set by the Kansas Department of Wildlife and Parks and/or United States Fish and Wildlife Service.**
- **The number of birds/waterfowl or migratory birds harvested do not exceed the harvest limits set by the Kansas Department of Wildlife and Parks and/or United States Fish and Wildlife Service.**

- The method of taking any birds/waterfowl or migratory birds are only those allowed by the Kansas Department of Wildlife and Parks and/or United States Fish and Wildlife Service.
- Full understanding and in full compliance with all statute, law, rule, code or regulation for the taking of birds/waterfowl migratory birds or the shooting of firearms published by the State of Kansas, the Kansas Department of Wildlife and Parks and/or United States Fish and Wildlife Service or City of South Hutchinson.
- The hunting location described above is on a parcel that is greater than 40 acres and is located south of Highway 50.
- No firearm will be discharged within 300 feet of a residence, building, school, church, airport, cemetery, feedlot, park, recreation facility, public right-of-way or pedestrian or vehicle traffic.

I certify that I am the legal landowner, tenant or manager of the property listed above and further certify that the information provided in this document is true and accurate and that any hunter/outfitter or hunter accompanying the outfitter fully understands and will comply with the above.

- I understand that the Chief of Police may deny or revoke this permit at any time if and in his sole discretion there is a violation of any of the parameters set forth above, when there is a concern with public safety, or upon request of the City Administrator.

Landowner\Tenant\Manager Date

Submit Completed Permit and Attachments to: South Hutchinson Police Department
Attn: Darrin Pickering
10 E Blanchard, South Hutchinson, KS 67505
darrinp@southhutchpd.com

OFFICE USE ONLY:

APPROVED:

DENIED:

Chief of Police Date